

Twin Rivers Council, Boy Scouts of America
253 Washington Avenue Extension
Albany, NY 12205

PHONE: (518) 869-6436
FAX: (518) 869-6439

CAMP USE APPLICATION FORM

_____ Camp Bedford (518) 869-6436

INSTRUCTIONS:

_____ Camp Boyhaven (518) 885-7800

Complete Application and Return to Council
Submit Facility Fee with Application

_____ Rotary Scout Reservation (518) 283-4794

_____ Camp Woodworth Lake (518) 725-6221

\$25 Damage Deposit Due Upon Arrival at Camp

_____ Camp Wakpominee (518) 792-0897

Date of Event _____ Type of Event _____
(Prior Approval must be obtained from the Ranger to arrive prior to 6 pm on Friday or to stay later than 11am on Sunday)

Arrival Date: _____ Time: 6 pm Departure Date: _____ Time: 11 AM

Unit/Organization _____ District/Council _____

Attending: Boys: _____ Girls: _____ Male Leaders/Adults: _____ Female Leaders/Adults: _____

Facilities Reserved (specify cabin or campsite):

Cabin(s) _____
Lean-To Campsite _____
Tent Camping _____

Other Use (check all that apply):

_____ Day Use only
_____ Dining Hall/Kitchen
_____ Dining Hall only
_____ Campfire/Picnic Area

Primary Leader in Attendance:

Name _____ Position: _____
Address _____ Home Phone: _____
City/State _____ Work Phone: _____

PAYMENT: (Facility fees for all camps are payable when application is submitted.) Fee Paid: \$ _____

_____ Check attached. (Check # _____)
_____ Charge my Unit Account (cannot be done at camp)
_____ Mastercharge _____
_____ Visa _____

Expiration Date: _____
Expiration Date: _____

I certify that I am aware of the Boy Scouts of America's current two-deep leadership policy and will have approval of our chartered partner for all leaders participating in this outing. I have read and agree to all the camp rules and regulations and agree to follow them.

SIGNATURE of Primary Leader: _____ Date: _____

FEES ARE NOT REFUNDABLE, BUT MAY BE TRANSFERRED TO ANOTHER DATE OR CAMP, PROVIDING NOTICE IS GIVEN TWO WEEKS PRIOR TO ORIGINAL RESERVATION DATE. THIS FORM MUST BE SUBMITTED TO THE COUNCIL SERVICE CENTER TWO WEEKS PRIOR TO ARRIVAL AT CAMP OR A \$20 LATE FEE WILL BE ADDED TO THE COST.

OFFICE USE ONLY:

Approved By: _____ Date: _____
Date Paid: _____ Receipt # _____ Paid: _____

SHORT TERM CAMPING
UNIT ROSTER

THIS ROSTER MUST BE SUBMITTED TO THE CAMP OFFICE UPON ARRIVAL

Unit/Organization _____

Dates In Camp _____

LEADERS IN CAMP (additional leaders should be listed on back):

(21+) 1. _____ Phone: _____

(18+) 2. _____ Phone: _____

(18+) 3. _____ Phone: _____

YOUTH MEMBERS ATTENDING

1. _____

11. _____

2. _____

12. _____

3. _____

13. _____

4. _____

14. _____

5. _____

15. _____

6. _____

16. _____

7. _____

17. _____

8. _____

18. _____

9. _____

19. _____

10. _____

20. _____

NOTE: This roster is required for all units who attend short term camping at the Twin Rivers Council camps.

The youth members and adult leaders listed on this page were in attendance at weekend camp. I have READ AND AGREE TO THE CAMP RULES AND REGULATIONS. I understand that a minimum of two adult leaders is required for all outings and at least one of these leaders must be 21 years of age.

Camp Leader's Signature _____ Date _____

**THIS ROSTER and the RULES AND REGULATIONS SHEET MUST BE SUBMITTED TO THE CAMP OFFICE UPON ARRIVAL ALONG WITH THE \$25 DAMAGE DEPOSIT!
For All Twin Rivers Council Camps
(For In-Council Units, Out of Council Units, and Non-Scout Use of Camp)**

TWIN RIVERS COUCIL, BSA CAMP RULES AND REGULATIONS

MUST BE SIGNED AND SUBMITTED TO THE CAMP RANGER OR HIS DESIGNEE UPON ARRIVAL AT CAMP

1. ALL OUT OF COUNCIL UNITS AND/OR NON BOY SCOUT GROUPS MUST SUBMITTED TO TWIN RIVERS COUCIL 2 WEEKS PRIOR TO CAMPING EVENT PROOF OF INSURANCE OR A COMPLETED HOLD HARMLESS AGREEMENT. Initial _____

2. All short-term camping reservations must be made through the Twin Rivers Council in Albany (except for Camp Wakpominee). Reservations will not be made without payment in full.

3. Submit a Camp Use Application Form to the Council Service Center in Albany with appropriate fees (the refundable damage deposit of \$25 is due upon arrival at camp).

4. A minimum of two weeks is needed to validate your reservation. A \$20 late fee will be added for any reservations that are not submitted two week prior to your arrival at camp.

5. A copy of the Camp Use Application Form will be forwarded to the Ranger/Campmaster prior to your arrival.

6. If your outing is cancelled for any reason, call the Council Service Center in Albany (518) 869-6436 X39 immediately. If cancelled less than 2 weeks from your scheduled time at camp, payment is non-refundable.

7. Fees are not refundable, but may be transferred to another date or camp, providing notice is given two weeks prior to the scheduled date.

8. You must submit a Unit Roster showing the names of ALL participants (both youth and adult) to the Ranger/ Campmaster upon arrival at camp.

9. The Ranger/Campmaster upon your arrival at camp will collect a \$25 refundable damage deposit. This deposit will be returned at checkout if no damage has occurred.

10. LEADERSHIP FOR TROOPS and CREWS: A minimum of two adult leaders per the first eight youth and one leader for each additional eight youth is needed, one of whom must be at least 21 years of age.

11. LEADERSHIP FOR CO-ED GROUPS: Co-ed overnight activities require male and female adult leaders, both of whom must be at least 21 years of age. There must be separate sleeping facilities or areas for male and female participants in conjunction with the BSA policy.

12. LEADERSHIP FOR CUB PACKS: All Cub and Webelos Dens must meet the mandatory 1:2 Adult/Youth ratio. If Tigers, Wolves or Bears are camping out, FAMILY CAMPING procedures must be followed prior to arrival at camp.

13. A Program Outline is requested so that your outdoor experience is beneficial and productive. Remember that the Ranger and Campmasters are there to help!

14. PERSONAL VEHICLES MUST BE PARKED IN THE PARKING LOTS ONLY OR IN AN APPROVED AREA DESIGNATED BY THE RANGER/CAMPMASER. USE OF TRAILERS IS PROHIBITED FOR SLEEPING. Initial _____

15. Camp Carts are available to carry camping gear. Do not plan to drive or ride your gear into the campsites or cabins.

16. No trenching around tents is permitted, as it leads to soil erosion.

17. There will be no cutting of standing timber or damage to any property, including natural surroundings. Defacing of camp property is prohibited. Units will be responsible to pay for any and all damages that occur during your stay at camp.

18. Open fires are to be dead out before leaving a campsite for any reason.

19. There will be **no smoking** in front of the campers. Smoking is allowed in **designated areas only!**

20. No Alcoholic beverages or controlled substances will be allowed at camp. Initial _____

21. All accidents, illnesses, or emergencies must be reported immediately to the Ranger/Campmaster.

22. Use of liquid or bottled fuels must follow the Guide to Safe Scouting. No firearms and no fireworks are allowed at camp.

23. No pets are allowed at camp.

24. NO SWIMMING

25. Leave an area better than you find it! Do a good turn before leaving camp. All trash is to be carried out by your group.

26. ARRIVAL AT CAMP: Please do not arrive early than expected. You **MUST** check in with the Ranger or Campmaster **PRIOR** to going to the campsite or cabin.

27. LEAVING CAMP: Arrange with the Ranger or Campmaster for a convenient checkout time. Before you depart camp, you must be checked out. At that time, your damage deposit will be returned providing no damage to camp property has occurred.

28. All fees are based on a 36-hour weekend period, from Friday evening at 6:00 pm to Sunday noon. The Ranger or Caretaker of the camp you will be attending **must** approve any arrivals or departures outside of this 36-hour period prior to arrival. There will be no exceptions!!

I have read and agree to all the camp rules and regulations and agree to follow them.

SIGNATURE of Primary Leader at camp: _____ Date: _____

**Twin Rivers Council, BSA
253 Washington Avenue Ext.
Albany, NY 12205**

WE HOPE YOUR CAMPING EXPERIENCE IS SAFE AND UNEVENTFUL!